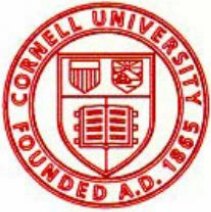


<b>Task:</b>	<b>Medication Pricing for Department of Clinical Sciences (DRAFT)</b>		
<b>Sub-Process:</b>			
<b>Preceding task:</b>			
<b>Revision Date:</b>		<b>SOP Reference #</b>	
<b>Description/Purpose:</b>	Provide a pricing structure that clearly defines discounts for non-scheduled medication orders ordered from CUHA Pharmacy for use in clinical research by Department of Clinical Sciences Faculty.		
<b>Responsibility:</b>	CUHA Pharmacy/Department of Clinical Sciences		
<b>Frequency:</b>	As needed	<b>Timing:</b>	Effective March 1, 2021
<b>Process Steps:</b>	<p><b><u>Pricing Rules:</u></b></p> <ul style="list-style-type: none"> <li>All non-scheduled medications purchased from CUHA pharmacy by DCS Faculty for use in clinical research will be subject to a mark-up of 15% over cost unless established CUHA Pharmacy pricing rules dictate a lower mark-up rate, in which case the existing (lower) mark-up rate will prevail.</li> </ul> <p><b><u>Exceptions:</u></b></p> <ul style="list-style-type: none"> <li>Dispensing fees are not subject to a discount</li> <li>Controlled substances must be ordered via ezyVet as a patient specific order and are not subject to a discount.</li> </ul> <p><b>Ordering Methods:</b></p> <ul style="list-style-type: none"> <li>Pharmacy Order Request Form (see last page of this document)– all information on form must be completed at the time the order is placed to assist the CUHA Accounting Team in charging the correct research account</li> <li>Orders may also be placed via ezyVet or from Cubex if needed for a specific patient. Please e-mail Amy Morgan and Noah Brown so that we may adjust the pricing accordingly. No discounts will apply to controlled substances.</li> <li><b>The Pharmacy Order Request Form must be completed for all methods of ordering</b></li> </ul> <p><b><u>Formulary Medications:</u></b></p> <ul style="list-style-type: none"> <li>For medications that are on currently stocked by CUHA Pharmacy, clinical research pricing will be utilized.</li> <li>For large volume orders, there may be a 1-3 day delay from time of order placement to order fulfillment.</li> <li>Back ordered medications, or medications on allocation may not be available for research purposes in order to maintain inventory levels required for patient care.</li> </ul> <p><b><u>Non-Formulary Medications:</u></b></p> <p>The Clinician or Trial Coordinator will contact Amy Morgan at the CUHA Pharmacy by: email (<a href="mailto:ajm353@cornell.edu">ajm353@cornell.edu</a> or <a href="mailto:cuha-pharmacy@cornell.edu">cuha-pharmacy@cornell.edu</a> ), or by visiting the pharmacy, contacting the pharmacy by phone (3-3495), or fax (3-3092) A written (or e-mail) request is preferred with drug name, strength or concentration and quantity desired.</p> <ul style="list-style-type: none"> <li>Amy Morgan and/or Sharon Sanford will first try to acquire the medication from routine CUHA Pharmacy suppliers (Cardinal Health, MWI, TopRx, Covetrus etc.). If the medication is not available from those suppliers, the pharmacy will try to obtain the medication from other registered wholesalers, distributors, and pharmaceutical corporations.</li> </ul>		

	<ul style="list-style-type: none"> <li>• Due to Drug Supply Chain and Security Act (DSCSA) which requires tracking of medications from manufacturer to ultimate dispenser (and therefore end user), CUHA Pharmacy will not be able to obtain medications that are restricted to distribution to human physicians only, or medications that have restricted approval for use in a single species (unless research is for use in that particular species).</li> <li>• Upon finding a reliable source for the medication, the cost and stability data will be shared with clinician prior to order placement. If a minimum quantity must be ordered, the clinician will have to agree to purchase the entire quantity. If applicable, the Chief Pharmacist and clinician will discuss and determine a viable placebo product. The clinician must approve all pricing prior to the medication being ordered from the wholesaler.</li> <li>• For any medications that require compounding or sterile repackaging, Bonnie Judd will be consulted to determine feasibility, stability issues, and time required to prepare. Should Bonnie Judd determine the CUHA Pharmacy cannot compound the drug for stability, purity reasons, or due to lack of proper equipment to maintain sterility or purity, her decision will be final. Increased cost to acquire or use the medication will not be a justifiable reason to compound to repackage a sterile medication or compound a duplicate of a commercially available product. No sterile powders may be repackaged by CUHA Pharmacy.</li> <li>• **Medication will not be ordered if the CUHA Pharmacy is not able to properly prepare or dispense it in the manner it is intended to be used.</li> <li>• Compounded medications that are not ordered pursuant to a prescription for a specific patient are not currently allowed in NYS, thus CUHA Pharmacy cannot order compounded medications for use in the hospital or for research purposes.</li> </ul> <p><b><u>Importing Medications:</u></b> CUHA Pharmacy will not import medications.</p>
<b>Error correction Procedures:</b>	
<b>Written by:</b>	Amy J. Morgan PharmD, RPh, Chief Pharmacist
<b>Reviewed by:</b>	Bonnie Judd RPh, Noah Brown CPhT, Susan Ruland, Director of Finance and Enterprise Performance
<b>SOP filename:</b>	
<b>File Location:</b>	

	<ul style="list-style-type: none"><li>• For any medications that require compounding or sterile repackaging, Bonnie Judd will be consulted to determine feasibility, stability issues, and time required to prepare. Should Bonnie Judd determine the CUHA Pharmacy cannot compound the drug for stability, purity reasons, or due to lack of proper equipment to maintain sterility or purity, her decision will be final. Increased cost to acquire or use the medication will not be a justifiable reason to compound to repackage a sterile medication or compound a duplicate of a commercially available product. No sterile powders may be repackaged by CUHA Pharmacy.</li><li>• **Medication will not be ordered if the CUHA Pharmacy is not able to properly prepare or dispense it in the manner it is intended to be used.</li><li>• Compounded medications that are not ordered pursuant to a prescription for a specific patient are not currently allowed in NYS, thus CUHA Pharmacy cannot order compounded medications for use in the hospital or for research purposes.</li></ul> <p><b><u>Importing Medications:</u></b></p> <ul style="list-style-type: none"><li>• CUHA Pharmacy will not import medications.</li></ul>
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<b>SOP filename:</b>	
<b>File Location:</b>	



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CORNELL UNIVERSITY HOSPITAL FOR ANIMALS

Pharmacy Order Request Form

*Orders may be dropped off or faxed 253-3092, or e-mailed to [cuha-pharmacy@cornell.edu](mailto:cuha-pharmacy@cornell.edu)*

*Orders Usually Ready the Next Business Day after 2pm*

Department \_\_\_\_\_ Date \_\_\_\_\_

Researcher/Professor \_\_\_\_\_

Ordered By \_\_\_\_\_ Phone# \_\_\_\_\_

EzyVet Client# \_\_\_\_\_ Research Patient# \_\_\_\_\_

Dept./Research Account# \_\_\_\_\_ Invoice # \_\_\_\_\_

Accounting Contact Person \_\_\_\_\_

Pick-Up Date \_\_\_\_\_

ITEM	STRENGTH	QUANTITY

Special Requests: \_\_\_\_\_

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